树立“安全第一、预防为主”的思想，加强安全管理责任心，时刻提高警惕，确保实验室不发生安全事故。认真执行国家有关法规和学校的安全管理制度，并在师生在第一次进实验室时进行机房安全教育工作。严格按照《计算机实验室安全操作规程》进行教育。

计算机实验室安全操作规程

1、实验前认真阅读安全操作规程，不得擅自触及总电源开关。

2、开机前，应先检查电源和计算机设备，并查看使用情况记录。严格按开、关顺序开关机，发现问题要及时报告。关机后，经实验管理员认可后方能离开教室，离开时，要关好门窗，切断所有动力和照明电源。

3、上机操作必须在教师的指导下进行，出现异常情况，应及时报告计算机教师或实验管理员，不得自行处理。

4、实验期间学生不准使用与实验无关的电气设备。

5、在实验过程中，连接实验设备的220V电源时，要保持手部干燥，并注意操作安全。不允许使用金属物件触碰220V电源线及电源插座的带电部位。

6、.学生实验期间，在连接导线时不允许实验台带电操作，连接完成后经检查无误再讲实验台上电。完成实验时，先将实验台断电后再进行导线的拆除。

 7、、若使用移动存储设备，需提前报告，取得同意后方可使用，对因未按规定要求使用而造成计算机及设备损坏的，要查明原因，追究责任，照价赔偿。

8、学生完成实验后，必须关闭所有实验设备的电源。

9、操作时不要随意走动，保持室内安静和室内卫生。

10、一旦发现计算机有损坏，要查明原因，追究责任，若是人为事故，要照价赔偿。 、

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